

SPECIAL EDUCATION NEEDS AUTHORITY

Application Form

Post Applied for				
Title <i>(Tick as appropriate)</i>	Dr <input type="checkbox"/> Mr <input type="checkbox"/> Mrs <input type="checkbox"/> Ms <input type="checkbox"/> Miss <input type="checkbox"/>			
Surname <i>(in block letters)</i>				
Other Names <i>(in block letters)</i>				
Maiden Name <i>(if applicable)</i>				
National Identity No.				
Marital Status	Married..... Single <i>(Tick as appropriate)</i> Other:			
Residential Address				
Phone No	Office	Home	Mobile	Email address
Date of birth:		Age:	Nationality: Certificate No. if naturalized: Date:	

Secondary Ordinary Level					
State whether Cambridge S. C. or Cambridge G.C.E. or London General Certificate of Education (Ordinary Level)					
.....				
Month/Year	Exam Centre No.	Index No.	Month/Year	Exam Centre No.	Index No.
Subject		Grade	Subject		Grade
Result: aggregate:			Result: aggregate:		

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TECHNICAL AND VOCATIONAL QUALIFICATIONS (e.g. Typing and shorthand, B.A.P., Technician Certificate, I.V.T.B. Certificate (NTC) etc.) (Attach photocopies of marksheets)					
Name of University/Examining Body:					
Country:					
Duration of Course/Study:	From:	To:	Part Time <input type="checkbox"/>	Full Time <input type="checkbox"/>	Distance Education <input type="checkbox"/>
Specify					
(i) Exact qualifications obtained:					
(ii) Class/Division/Level:					
(iii) Date of Result:					
Subjects (State whether main/subsidiary/major etc where applicable)					

DIPLOMA QUALIFICATIONS (Below Degree Level) (Attach photocopies of marksheets)					
Name of University/Examining Body:					
Country:					
Duration of Course/Study:	From:	To:	Part Time <input type="checkbox"/>	Full Time <input type="checkbox"/>	Distance Education <input type="checkbox"/>
Specify					
(i) Exact qualifications obtained:					
(ii) Class/Division/Level:					
(iii) Date of Result:					
Subjects (State whether main/subsidiary/major etc where applicable)					

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DEGREE/PROFESSIONAL QUALIFICATIONS *(Attach photocopies of marksheets)*

Name of University/Examining Body:

Country:

Duration of Course/Study:	From:	To:	Part Time <input type="checkbox"/>	Full Time <input type="checkbox"/>	Distance Education <input type="checkbox"/>
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Specify

(i) **Exact qualifications obtained:**.....

(ii) **Class/Division/Level:**.....

(iii) **Date of Result:**.....

Subjects *(State whether main/subsidiary/major etc where applicable)*

POST DEGREE *(Attach photocopies of marksheets)*

Name of University/Examining Body:

Country:

Duration of Course/Study:	From:	To:	Part Time <input type="checkbox"/>	Full Time <input type="checkbox"/>	Distance Education <input type="checkbox"/>
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Specify

(i) **Exact qualifications obtained:**.....

(ii) **Class/Division/Level:**.....

(iii) **Date of Result:**.....

Subjects *(State whether main/subsidiary/major etc where applicable)*

Other Qualifications as laid down in the advertisement *(e.g. Driving License (Specify type), First Aid, IT, etc.)*

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Experience and skills relevant to the post applied for (*Attach documentary evidence*)

PRESENT EMPLOYMENT in the Government Service (*if applicable*)

<i>Post held</i>	<i>Temporary/Substantive</i>	<i>Ministry/Department</i>
<i>Date of Appointment</i>	<i>Date of Confirmation</i>	<i>Present basic salary per month (Rs)</i>

PREVIOUS EMPLOYMENT in the Government Service (*if applicable*)

<i>Post/s held</i>	<i>Temporary/Substantive</i>	<i>Min./Dept</i>	<i>From/To</i>

EMPLOYMENT other than in the Government service (*if applicable*)

<i>Post/s held</i>	<i>Name and Address of employer</i>	<i>From</i>	<i>To</i>

Have you been the subject of an investigation/enquiry for any offence during the last 10 years?

Answer Yes or No If Yes, indicate nature of offence and date of outcome.

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Have you ever been prosecuted before a court of law for any offence AND subsequently found guilty during the last 10 years?

Answer Yes or No If Yes, give details (court, charge, date of judgment and sentence – e.g. imprisonment, fine, caution or conditional discharge).

IMPORTANT - PLEASE READ THE ADVERTISEMENT CAREFULLY: Incomplete, inadequate or inaccurate filling of the form may cause the applicant's elimination from consideration. It is an offence to give false information or to conceal any relevant information. This may lead to an application being rejected or, if a candidate has already been appointed, to the termination of his appointment.

DECLARATION

I,the undersigned applicant, declare that the particulars in this application are true and accurate and that I have not willfully suppressed any material fact.

Date:..... **Signature:**.....

For Official Use Only

Remarks:

.....

Date: