

2. Enlistment of Social Worker (on contract)

Applications are invited from suitably qualified candidates who wish to be considered for employment as Social worker on a contract basis for a period of one year. After the contractual employment of one year and subject to satisfactory performance, consideration may be given for appointment on the Permanent and Pensionable Establishment of the Special Education Needs Authority, which is a corporate body operating under the aegis of the Ministry of Education, Tertiary Education, Science and Technology.

Salary and Travelling expenses:

A basic salary of Rs 18650 will be offered to the selected candidate(s) depending on qualifications and experience in the field. Travelling expenses will be refunded at bus rate.

Qualifications:

A Degree in Social Work or Sociology or Psychology or an equivalent qualification from a recognised institution acceptable to the Board.

Candidates should –

- (i) possess good communication and interpersonal skills;
- (ii) have high sense of trustworthiness, discretion, tact, patience, integrity and confidentiality;
- (iii) have the ability to work in teams and under pressure in a multi-cultural environment;
- (iv) be result oriented; and
- (v) be computer literate.

Duties:

1. To follow children with special needs on a daily basis and work with their families to foster their healthy development.
2. To assist, support and collaborate in the day- to- day activities and to deal with minor recurrent issues.
3. To collect, update and record data regarding cases of children needing special attention.
4. To establish links between home, school and the community or other relevant institutions in respect of children suffering from social/ emotional and behavioral problems.
5. To provide group/ individual counselling and group discussions to parents needing counselling in school premises.
6. To visit families and report any change in socio-economic situation as well as the impact of interventions, keeping in view the indicators or progress set for monitoring and evaluation.
7. To refer children with special needs to resource agencies and to follow up to ensure outcome of referral.
8. To assist in the organisation of workshops and other related activities.

9. To assist in the setting up of proper interface between the SENA and the families of children attending SEN Schools.
10. To perform such other duties related to the main duties listed above or related to the delivery of the output and results expected from the incumbents in the roles ascribed to him.

NOTE: Officers may be requested to work outside normal working hours, Saturdays, Sundays and public holidays.

Mode of Application:

- (i) Candidates should submit their application on the prescribed form which may be obtained from the website of the SENA: <http://senagovmu.org>
- (ii) Copies of relevant educational certificates, documentary evidence of experience/knowledge claimed and National Identity Card/Birth Certificate and Marriage Certificate (if applicable) must be attached with the application.
- (iii) Originals of documents should be produced at the time applicants will be called for interview.

Closing Date:

Application forms, duly filled in, should reach the Special Education Needs Authority, Cyber Tower 2 (Level B), Ebene Cybercity by **15 00 hours at latest on Wednesday 18 October 2023.**

NOTE:

1. The onus for the submission of written evidence of experience/knowledge claimed and equivalence of qualifications (if applicable) from the relevant authorities (Higher Education Commission or Mauritius Qualifications Authority) rests on the candidates. Applications will not be considered in case of non-submission of written evidence of experience/knowledge claimed and equivalence Certificate, as appropriate by the closing date.
2. The Board of the SENA reserves the right to convene **only** the best qualified candidates for interview.
3. The post applied for should be clearly marked on the left hand corner of the envelope.
4. Late/incomplete application or application not made on the prescribed form will not be considered.
5. The Authority reserves the right not to fill the vacancy following this advertisement.

**Special Education Needs Authority
Cyber Tower 2 (Level B)
Ebene Cybercity
Tel: 460 3015**

06 October 2023