

## **SPECIAL EDUCATION NEEDS AUTHORITY**

### **NOTICE OF VACANCIES**

Applications are invited from suitably qualified candidates for the posts listed below at the Special Education Needs Authority (SENA), a corporate body operating under the aegis of the Ministry of Education, Tertiary Education, Science and Technology. The post will be on a contract basis for a period of one year. After the contractual employment of one year and subject to satisfactory performance, consideration may be given for appointment on Permanent and Pensionable Establishment.

- 1. Quality Assurance Officer**
- 2. Social Worker**
- 3. Clerk/ Word Processing Operator**

#### **Mode of Application:**

- (i) Candidates should submit their application on the prescribed form which may be obtained from the website of the SENA <https://sena.govmu.org/sena/>
- (ii) Copies of the relevant educational certificates, documentary evidence of experience/knowledge claimed, National Identity Card/Birth Certificate and Marriage Certificate (if applicable) must be attached to the application.
- (iii) Originals of documents should be produced at the time applicants will be called for interview.

#### **Closing Date:**

Application forms, dully filled in, should reach the Director, Special Education Needs Authority, Cyber Tower 2 (Level B), Ebene Cybercity **by 15 00 hours at latest on Wednesday 18 October 2023.**

#### **NOTE:**

1. Please refer to specific details as provided for each post on the website.
2. The onus for the submission of written evidence of experience/knowledge claimed and equivalence of qualifications (if applicable) from the relevant authorities (Higher Education Commission or Mauritius Qualifications Authority) rests on the candidates. Applications will not be considered in case of non-submission of written evidence of experience/knowledge claimed and Equivalence Certificate, as appropriate by the closing date.
3. The Board of the SENA reserves the right to convene only the best qualified candidates for interview.
4. The post applied for should be clearly marked on the left hand corner of the envelope.
5. Late/incomplete application or application not made on the prescribed form will not be considered.
6. The Authority reserves the right not to fill the vacancy following this advertisement.

**SEN Authority (SENA)  
Cyber Tower 2 (Level B)  
Ebene Cybercity  
Phone: 460 3015**

**06 October 2023**