



Under the aegis of the
Ministry of Education, Tertiary Education,
Science and Technology

Notice of Vacancy

Enlistment of Resource persons SEN (on contract)

Applications are invited from suitably qualified candidates who wish to be considered for employment as Resource Person SEN on a contract basis for a period of one year. After the contractual employment of one year and subject to satisfactory performance, consideration may be given for appointment on the Permanent and Pensionable Establishment of the Special Education Needs Authority, which is a corporate body operating under the aegis of the Ministry of Education, Tertiary Education, Science and Technology.

Qualifications:

A. Candidates should possess the following qualifications:

(i) A Cambridge Higher School Certificate or Passes in at least two subjects obtained on one certificate at the General Certificate of Education "Advanced Level" or an equivalent qualification acceptable to the Board;

(ii) A degree in Educational Technologies/Law/Graphic Design and Multimedia/Computer Science or an equivalent qualification acceptable to the Board;

(iii) A Master's degree in Educational Technologies/Instructional Design/Graphic Design and Multimedia/Computer Science, Masters in Business Administration or an equivalent qualification acceptable to the Board.

B. Candidates should also:

(i) possess good interpersonal and communication skills; and

(ii) be familiar with modern trends and techniques in the field of Special Education Needs and digital transformation in education.

C. Duties:

(i) To be responsible for the design and development of Braille/ Visual Impairment learning resources;

(ii) To liaise with Subject Matter Expert (SME) for the design and development of digital learning resources;

(iii) To explore and propose innovative ways of developing learning resources;

(iv) To assist SEN Learners and conduct regular meetings with parents;

(vi) To ensure that the digital learning resources developed are tested, validated and endorsed by learners through Resource Validation Sheets;

(vii) To use Braille and provide training to learners using Braille Note;

(viii) To use ICT in the performance of his duties; and

(ix) To perform such other duties directly related to the main duties listed above or related to the delivery of the output and results expected in the role ascribed to the resource person.

D. Remuneration: A flat salary of Rs 28,225/= per month will be paid to the selected candidate. Travelling expenses will be refunded at bus rate.

Mode of Application:

- (i) Candidates should submit their application on the prescribed form which may be obtained from the website of the SENA: <http://sena.govmu.org/sena/>
- (ii) Copies of the relevant educational certificates, documentary evidence of experience/knowledge claimed and National Identity Card/Birth Certificate and Marriage Certificate (if applicable) must be attached to the application.
- (iii) Original of the documents should be produced at the time applicants will be called for interview.

Closing Date:

Application forms, duly filled in, should reach **the Director, Special Education Needs Authority, Level B, Cyber Tower 2, Ebène Cybercity** by **15 00 hours at latest on Friday 8 September 2023.**

NOTE:

1. The onus for the submission of written evidence of experience/knowledge claimed and equivalence of qualifications (if applicable) from the relevant authorities (Higher Education Commission or Mauritius Qualification Authority) rests on the candidates. Applications will not be considered in case of non-submission of written evidence of experience/knowledge claimed and Equivalence Certificate, as appropriate by the closing date.
2. The Board of the SENA reserves the right to convene only the best qualified candidates for interview.
3. The post applied for should be clearly marked on the left hand corner of the envelope.
4. Late/incomplete application or application not made on the prescribed form will not be considered.
5. People with disabilities are encouraged to apply.
6. The Authority reserves the right not to fill the vacancy following this advertisement.

Special Education Needs Authority (SENA)
Cyber Tower 2 (Level B)
Ebène Cybercity
Email: sena@govmu.org
Tel: 460 3015

01 September 2023